



# ASGARD

## Advanced Fuels for Gen IV Reactors: Reprocessing and Dissolution


Contract Number: 295825

### DELIVERABLE D 1.2.2 – REPORT ON TRAVEL FUND

CHALMERS

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WP Leader	DM Leader	Coordinator
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Project start date: 01/01/12

Project duration: 48 months

Dissemination level			
PU	Public	X	
RE	Restricted for specific group		
CO	Confidential (only for ASGARD partners)		

## Version control table

Version number	Date of issue	Author(s)	Brief description of changes made
1	120608	T. Retegan	1 <sup>st</sup> Draft
2	120624	T. Retegan	2 <sup>nd</sup> Draft
3	120630	T. Retegan	Final version

## Relevant domain(s) and workpackage(s)

Tick **ALL**  or select in the following table:

DM	WP		
DM 1 <input checked="" type="checkbox"/>	WP 1.1 <input type="checkbox"/>	WP 1.2 <input checked="" type="checkbox"/>	WP 1.3 <input type="checkbox"/>
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DM 3 <input type="checkbox"/>	WP 3.1 <input type="checkbox"/>	WP 3.2 <input type="checkbox"/>	WP 3.3 <input type="checkbox"/>
DM 4 <input type="checkbox"/>	WP 4.1 <input type="checkbox"/>	WP 4.2 <input type="checkbox"/>	WP 4.3 <input type="checkbox"/>

## Project information

Project full title:	Advanced fuels for Generation IV Reactors: Reprocessing and Dissolution
Acronym:	ASGARD
Funding scheme:	Large scale collaborative project
ECGA number:	295825
Programme and call	FP7 EURATOM, FP7-Fission-2011
Coordinator:	Christian Ekberg
EC Project Officer:	Michel Hugon
Start date – End date:	01/01/12 – 31/12/15 i.e. 48 months
Coordinator contact:	+46-31-7722801, <a href="mailto:info@asgardproject.eu">info@asgardproject.eu</a>
Administrative contact:	+420 245 008 599, <a href="mailto:amo@asgardproject.eu">amo@asgardproject.eu</a>
Online contacts:	<a href="http://www.asgardproject.eu">www.asgardproject.eu</a>

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## EXECUTIVE SUMMARY

ASGARD project seeks and fosters knowledge at all levels, where the basis for the future are well trained and motivated young scientists. The training programmes foreseen during the project are:

- Series of lectures and trainings organized either on request or as a result of a dissemination activity: three lectures will be given by the specialists in commercial nuclear fuel, three lectures regarding reprocessing of each type of fuel produced in the project during the project meeting;
- Summer schools (twice during the project duration);
- Project workshops (twice during the project duration), where young scientist will be encouraged to participate.

Even more, in order to insure the appropriate skills at laboratory scale, due to different possibilities of different labs, as well as further dissemination of the results, three more actions will be highly encouraged and financially sustained:

- trainings as well as exchange of personnel,
- short-term stays in industrial labs (one week to 2 months) and
- travelling to conferences for students (MSc and PhD students).

Actions NOT financed by the Travel Fund:

- Travel of BSc, Master or PhDs to any regular project meeting. This should be covered by funding from the respective partner. However, ASGARD project encourages their participation in these meetings.

All these activities will require sustainable financing in a transparent and even form assuring students' and teachers' mobility (Travel Fund). The system of travel grants is described in the next sections.

# 1 EXTERNAL TRAINERS

External trainers/teachers needed for either of the above described activities, which are proven that their competence does not exist in the ASGARD project, shall be invited by the Organizer of the event.

The Organizer of the event, upon agreement with the Project Leader regarding the trainer, may send a request for funding the travel of the trainer/teacher to the – Travel Fund Operator (Chalmers) to:

[travelfund@asgardproject.eu](mailto:travelfund@asgardproject.eu)

or in paper form to:

***Dr. Teodora Retegan***

*Chalmers University of Technology*

*Dept. of Chemical and Biological Engineering*

*Nuclear Chemistry and Industrial Materials Recycling*

*Kemivägen 4*

*SE-41296 Göteborg, Sweden*

*Phone: +46 (0)31 772 2881; Cell: +46 (0)73 7424482*

The request is available as ANNEX 1 in this document.

The request must be sent at the latest one month before the starting date of the training event.

The traveller should be encouraged to use environmental friendly transportation like: trains, busses or shared cars or economy-class type of flight ticket.

The accommodation shall be of the same type as for the participants of the respective event.

In the case of special preferences, if exceeding the maximum amount allocated for a trainer and overriding the above requirements, the expenses shall be taken by the traveller.

No personnel or other type of costs except of travel costs will be reimbursed by the Travel Fund.

## 2 SUMMER SCHOOLS

The above presented travel refunds for trainers are available. BSc., Master and PhD students (young professionals) are the highest priority for this section and are strongly encouraged to apply. The refund conditions are exactly the same as for the trainers, however, no refund will be given for lodging. The announcement for the scholarships will be published at least 3 months in advance and the positive answer will be given at least 2 months prior to the starting date of the summer school. The announcement will be made for both internal and external participants, in well defined terms on the project's Webpage and any other relevant webpages *e.g.* on the End Users webpages.

A request form for travel funds for participation to the summer schools can be found in ANNEX 2. The form must be signed by the supervisor of the applicant and a good motivation for the participation should be written, along with all the requested data, and sent to the Travel Fund Operator (see Section 1). Additional data might be needed in case of access to a classified area. The refusal of submitting the additional data will lead to an automatic rejection of the application.

Presence to the courses/training sessions are obligatory, unmotivated and unjustified (without documented medical or personal unforeseen events) absence will lead to revocation of the travel grant.

## 3 TRAINING AND EXCHANGE OF PERSONNEL

Training and exchange of personnel is highly prioritized in ASGARD, and BSc., MSc. and PhD students are prioritized.

No particular calls are planned for these types of funds, the application can be sent at any time during the project to the Travel Fund Operator (continuously open call).

The terms and conditions described in the section 2 Summer Schools are applicable for this section, too.

The form can be found in ANNEX 2.

A brief report should be submitted to the Travel Fund operator no later than one month after the finishing date of the visit.

If a publication or any other presentable material like a conference poster or a short report (internal or external) will result from this exchange, ASGARD project must be thoroughly acknowledged for support according to publicity rules specified in D1.3.2 Communication Action Plan, which is available on ASGARD webpage [www.asgardproject.eu](http://www.asgardproject.eu) in section Publications.

## 4 SHORT-TERM STAYS IN INDUSTRIAL LABS

The short-term stays in industrial labs are relevant for BSc., MSc. and PhD students as well as for young scientists (1-5 years after their PhD) and the extent of time for such stays is one week to 2 months.

No call is planned for this type of funds, the application can be sent at any time during the project.

The terms and conditions described in the section 2 Summer Schools are applicable for this section, too.

The form can be found in ANNEX 2.

In this case, outcomes in the form of publications are highly desirable and this shall be addressed in the application. A brief report must be submitted to the Travel Fund Operator no later than one month after the finishing date of the stay. It shall include the title(s) of the publication outcome(s).

If a publication or any other presentable material like a conference poster or a short report (internal or external) will result from this exchange, ASGARD project must be thoroughly acknowledged for support according to publicity rules specified in D1.3.2 Communication Action Plan, which is available on ASGARD webpage [www.asgardproject.eu](http://www.asgardproject.eu) in section Publications.

## 5 TRAVELLING TO CONFERENCES FOR STUDENTS

This type of funds refers to BSc., MSc. and PhD students only in the case when they actively participate on the conference (poster or oral presentation).

No call is planned for this type of funds, the application can be sent at any time during the project.

The terms and conditions described in the section 2 Summer Schools are applicable for this section, too.

The form can be found in ANNEX 2.

A brief report must be submitted to the Travel Fund Operator no later than one month after the event.

ASGARD project should be thoroughly acknowledged for support according to publicity rules specified in D1.3.2 Communication Action Plan, which is available on ASGARD webpage [www.asgardproject.eu](http://www.asgardproject.eu) in section Publications.

## 6 CONCLUSIONS

The Travel Fund, applications and the subsequent reporting will be administered by CHALMERS in close collaboration with AMO. Teodora Retegan is the Travel Fund Operator

Travel Fund shall be annually reviewed and updated including targeting and changes of allocation. AMO will assist in management of the Fund.

Total initial allocation of the Travel Fund is 25 000 EUR.

Geographical, gender and research area balance shall be kept as much as possible and relevant.



# ANNEX 1 – TRAVEL FUND REQUEST FOR TRAINERS/TEACHERS

Contact Person: Teodora Retegan, [tretegan@chalmers.se](mailto:tretegan@chalmers.se), tel: +46317722881

Miroslava Štilijanová, [miroslava.stilijanova@evalion.cz](mailto:miroslava.stilijanova@evalion.cz)

Send the filled request to: [travelfund@asgardproject.eu](mailto:travelfund@asgardproject.eu)

Trainer	Organizer of the Event
Title and affiliation	Name of the Event

Motivation
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Detailed costs and Total amount requested
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Place, date	Place, date
Signature of Trainer	Signature of Organizer
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## ANNEX 2 – TRAVEL FUND REQUEST FOR PARTICIPANTS

Contact Person: Teodora Retegan, [tretegan@chalmers.se](mailto:tretegan@chalmers.se), tel: +46317722881

Miroslava Štilijanová, [miroslava.stilijanova@evalion.cz](mailto:miroslava.stilijanova@evalion.cz)

Send the filled request to: [travelfund@asgardproject.eu](mailto:travelfund@asgardproject.eu)

Participant	Name of the Event
Title and affiliation	Venue of the Event

Motivation

Detailed costs and Total amount requested

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Place, date	Place, date
Signature of Participant	Signature of Supervisor
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